

Industrial Ecology (IE) Graduate Academic Certificate (GAC) Application Information

We welcome you to participate in the IE research and education opportunities at UC Davis. To enroll in the IE GAC you MUST be a University of California Davis Masters or Doctoral level graduate. You MUST apply to the by the 25th day of instruction to enroll in the following term.

Successful applicants will be notified prior to the end of the quarter in which they submitted their application of their acceptance to the GAC. Applicants to the GAC must complete the following three steps below. Once students are admitted to the GAC, they must complete the rest of the steps outlines below. Failure to complete any one of these steps may result in your expulsion from the program.

5-Step Process

Your written application (Step 1), the Preliminary Program of Study Form (see Step 2), and the GAC Application Form (see Step 3) must be sent to Lauren Worrell lkworrell@ucdavis.edu by the 25th day of instruction to enroll in the following term.

Step 1: Complete the Written Form (available on the website) and review your course selection (also called the Preliminary Program of Study – Step 2) and application with your faculty mentor. **Note:** your faculty mentor can be the chair or a member of your Masters or PhD committee, or a member of the UC Davis Industrial Ecology Affiliated Faculty (see the IE website for a full listing of current affiliated faculty: www.ie.ucdavis.edu).

Step 2: Complete the Preliminary Program of Study for the Industrial Ecology Graduate Academic Certificate (available on the website; check the ‘**Preliminary**’ box). Note that the courses you take for your degree also count for your Graduate Academic Certificate in Industrial Ecology completion. **Note:** **Please report your classes exactly how they appear on your transcript.**

All courses approved for the IE GAC will be maintained on the website. Petitions for additional courses may be reviewed by the committee (must be submitted at least two quarters prior to completion for consideration)

Step 3: Complete the Graduate Academic Certificate (GAC) Application Form (available on the Graduate Studies website). **Note:** Please coordinate with your graduate program coordinator to obtain the Graduate Advisor signature prior to submitting your forms to Lauren Worrell.

Upon approval of your application you must submit your photo and research details to the IE director or co-director so the information can be included on the IE webpage: <http://ie.ucdavis.edu/about/current-students>.

Step 4: Student completion of Annual Progress Report. The Annual Progress Report must be submitted to Lauren Worrell (lkworrell@UCDAVIS.EDU) each year the student is enrolled in the IE GAC (available on the website).

Step 5: When all coursework and research presentation requirements are fulfilled, complete the Final Program of Study for the Industrial Ecology Graduate Academic Certificate (available on the website);

check the 'Final' box). Regarding your presentation of research at an UC Davis IE team meeting or a workshop or a conference, if you choose to present your research at a workshop or a conference at UC Davis or elsewhere, the program documents that lists your name and your presentation title must be submitted with the final program of study. Also, submit the Graduate Academic Certificate Report Form-Final Verification (available on the Graduate Studies website). These last two forms for the Industrial Ecology Graduate Academic Certificate must be submitted to Lauren Worrell lkworrell@ucdavis.edu prior to filing to graduate for your MS or PhD degree.

References and Links:

More information about the Graduate Academic Certificates can be found here:

<https://gradstudies.ucdavis.edu/programs/graduate-academic-certificates>

The Graduate Studies Graduate Academic Certificate Forms can be found in the "Designated Emphases / Graduate Academic Certificate" section of the Forms page on the Graduate Studies website:

<https://grad.ucdavis.edu/financial-support/forms#>